

# FLEET MAINTENANCE MANAGER

## Transportation Department Frederick County Public Schools Starting Salary: \$54,329 - \$62,358

Frederick County Public Schools is seeking a manager to direct the fleet maintenance efforts, properly servicing the vehicles of the Board of Education in a manner that promotes vehicle safety, cost efficiency and minimal disruption of service.

Essential functions include but not limited to: Supervise the diagnosing and repairing of district automotive equipment consisting of school buses and other support vehicles. Directly supervise, assign, coordinate and evaluate the fleet maintenance staff. Coordinate school bus inspections and completion of required state records, pursuant to COMAR. Assist in the recruitment, screening and training of fleet maintenance staff. Assist in determining specifications for the purchase fleet vehicles and repair equipment.

### Minimum Qualifications:

- High School Diploma or equivalent
- Ten (10) years of successful experience in supervision of a large fleet maintenance operation or a Bachelor's degree and five (5) years experience.

### Demonstrated knowledge of:

- Standard garage practices and record-keeping,
- Occupational hazards and standard safety practices,
- Operating diagnostic tools and techniques for trouble shooting
- Experience in inventory, ordering of parts and procurement procedures
- Valid CDL license with passenger, air-brake and S endorsements

Starting salary may be negotiated depending on current salary and/or experience.

Interested candidates should visit our website [www.fcps.org](http://www.fcps.org) to download an FCPS Support Employee Application and to get the complete information on the minimum requirements of the position or call FCPS Human Resources Office at 301-644-5076 or 301-644-5083. Applicants resume should clearly demonstrate that they meet the minimum requirements of the position.

**Deadline to apply: January 30, 2009**

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