

Accounting/Bookkeeping
Seeking a full-charge
**Bookkeeper/
Accountant.**

Position entails accounts receivables and payables, bank reconciliations, invoice reconciliations, payroll preparation, and preparation of periodic analysis and reports. Experience is required in the bookkeeping and general accounting field, and the applicant should have computer skills, be well-organized and detail oriented. The successful candidate will work closely with upper management and will be expected to maintain confidentiality. Salary is dependent on qualifications. Great benefits at our fun, high-energy, and casual Loudoun County company. Email applylms@verizon.net.